



Community Scholarship Awards

A Project of the American Legion Post 161 and Redmond Teen Programs

Purpose

The Community Scholarship Awards (CSA) program will be launched for the 2009-10 school year. The CSA is a scholarship program founded by the American Legion Post 161 and Redmond Teen Programs to support students interested in pursuing post-secondary education, and to engender the desire to become active contributing citizens of Redmond and the greater community through community service.

Supporters

This scholarship is made possible by the generosity of the American Legion Post 161 of Redmond, Redmond Faith Lutheran Church and Mr. John DeVore.

Scholarship Details

Quick Overview of CSA

- Recipients of the (CSA) scholarships will be awarded in May of 2010 at a City Council ceremony
- Awards will be in the amount of:
 - Four awards of \$1500 for over 150 hours of service
- **The application deadline is March 15, 2010.**

Scholarship Eligibility

CSA eligibility is based on the following:

- Applicant must show proof of acceptance or enrollment in a full-time, post-secondary program
 - Post-secondary programs include: a vocational, community college, or baccalaureate program
 - Program must lead to a certificate or degree
 - Awards will be distributed upon receipt of "Proof of Enrollment".
- Applicant must be a U.S. citizen and reside in the City of Redmond Washington
- Applicant must be between the ages of 16 – 21 as of date of application
- Applicant must be in good academic standing; minimum of a 2.5 cumulative overall grade point average at his/her high school and submit an official transcript or GED.

- Applicants must have documentation of their community service hours from August 2009 – Feb 2010 in order to apply.
- Relatives of the selection committee are ineligible to receive awards.

Application Process

A completed application packet will include the following:

- ☐ Application Form
- ☐ Autobiographical Essay (Typed 1000 word max)
- ☐ Official High School Transcript or copy of GED Certificate
- ☐ Proof of acceptance to the post secondary program you will be attending or a letter stating date you expect to receive verification.
- ☐ Verification of 150 hours of community service
- ☐ Two letters of recommendation from community members.

*Incomplete applications will not be considered.

Recipients will be notified no later than May 1, 2010

Selection Process

CSA recipients will be selected by a committee comprised of community members, which may include the American Legion, City of Redmond Teen Programs and other agencies in line with CSA's purpose. Relatives of the selection committee are ineligible to receive awards. Decisions of the selection committee are final in matters related to the above practices.

The committee will select recipients based on the guideline rubric created by the members of the Redmond Youth Partnership Advisory Committee

Scholarship recipient selection(s) will be made without regard to race, age, gender, religion, political beliefs, employment status, sexual orientation/identity or any other factor, which could constitute unfair or illegal discrimination.

Guidelines for CSA Selection

- Commitment to community service & volunteerism in Redmond, WA
- Academic and community references.
- Other factors may include:
 - Types of community activities.
 - Financial need.
- Completed application packet must be received by March 15, 2010. Recipients will be notified by phone no later than May 1 2010

Application Form

The final application form must be submitted by March 15, 2010. Application form must be filled out completely and properly. Included with application is: proof of acceptance into a post-secondary institution, verification of community service hours performed and a brief essay describing future plans and the significance of your community service.

Autobiographical Essay Instruction

Applicants must submit a 1000 word typed autobiographical essay focusing on:

- The impact that the scholarship may have on your personal goals.
- The significance of the community service work you chose.

Service Hours

Students must provide tracking and verification of community service hours claimed, students are encouraged to document their work and take pictures while completing community service.

- Service hours can be completed at multiple agencies and non profit organizations, but 50% of the hours must be completed within the City of Redmond.

Where to get applications

Applications may be picked up at:

The City of Redmond
The Old Fire House Teen Center
16510 NE 79th St
Redmond, WA 98052.

Or download a pdf. Document from the old Fire House website:

<http://www.redmond.gov/insidecityhall/parksrec/teens/teens.asp>

Applications must be turned in to:

The City of Redmond
c/o Old Fire House Teen Center
16510 NE 79th St
Redmond, WA 98052.

Application packet is due no later then March 15, 2010 at 5pm.

Community Scholarship Awards

Criteria Details 2009-2010

OVERVIEW

The following criteria for the Community Scholarship Awards were generated in cooperation with the American Legion, the Old Fire House Teen Center and the Redmond Youth Partnership Advisory Committee.

AWARDS

Students completing over 150 hours of service will be eligible to receive a \$1,500 scholarship. For the 2009-2010 year cycle there are four \$1500 scholarships available.

COMMUNITY SERVICE

Increasing meaningful youth involvement in the Redmond community is the driving force for this scholarship. That is why we are requiring 50% of community service hours to be completed at an organization directly benefiting the Redmond community.

Examples may include: the Old Fire House Teen Center, Redmond After Hours Junior High Program, Redmond Youth Partnership Advisory Committee (RYPAC), Green Redmond, HopeLink, Youth Eastside Services, Lake Washington School District, Redmond Senior Center, Habitat for Humanity, YWCA and Boys and Girls Club.

Proof of community service will be required.

Applicants are required to obtain a timesheet tracking their hours from each organization where volunteer work is completed. The timesheet must also include a contact name and information so that your service can be verified. The timesheet should include an outline of service activities, the numbers of hours served and a sign-off from an organization representative from that organization. An official timesheet will be included in the application packet.

GPA

Academic performance is an important component of succeeding in post-secondary life, and that is why applicants are required to have a minimum of a 2.5 cumulative grade point average at his/her high school. An official transcript of grades must be submitted along with all applications.

ENROLLMENT

Awards may be made to applicants who are already accepted and/or enrolled full time in a vocational, community college, or baccalaureate program leading to a certificate or degree. Applicants must provide proof of enrollment which can be included in application paperwork. If you do not have proof of enrollment yet please include a letter with the date you expect to have verification. Proof of enrollment must be submitted before scholarship money can be dispensed.

Proof may include one of the following:

- A copy of an official acceptance letter from the corresponding school
- A course schedule with the official logo and contact person through whom your attendance can be confirmed.

ESSAY

In 1000 words or less please answer the following questions:

Why did you choose the organizations you served to complete your community service?

What was the impact you made on your local and/or global community?

What kind of obstacles have you encountered in your career/life path?

How will this scholarship help you overcome them on your way to your educational and career goals?

LETTERS OF RECOMMENDATION

Provide two letters of recommendation outlining how you have shown outstanding leadership and dedication to the community. Letters may also discuss how you are making efforts to improve your life and the lives of those around you.

Letters of recommendation must come from someone other than a family member.

Examples of appropriate people to provide letters of recommendation:

- Church youth group leader
- Teacher or school administrator
- Supervisor from the place where you work
- Supervisor from a place you have volunteered

Community Scholarship Awards Program

2009-2010 APPLICATION

This application packet must be submitted by **March 15, 2010 by 5pm** to:

Old Fire House Teen Center 16510 NE 79th St Redmond WA 98052



Student Information (Please print legibly)

Name:	_____		
	(First Name)	(Middle Name or Initial)	(Last Name)
Street Address:	_____		
	Note: Residency must be in the City of Redmond		
	Redmond, WA _____		
	(Zip Code)		
Phone:	_____		
	(Home)	(Cell)	
Email Address:	_____		
<input type="checkbox"/> I certify that I am a US Citizen.	Birth date: _____		
	Month	Day	Year

Post Secondary Institution Information:

Post-Secondary Institution (College, University, Trade School or Vocational School) will be attending.	
Name of Institution:	_____
Address:	_____

Remember to include the following:

- ☐ A completed application (this form)
- ☐ A copy of your official high school transcript or GED
- ☐ Letter(s) or verification forms of 150 hours of community service and/or completed timesheets.
- ☐ Attached sheet noting names of organizations, contact person, hours completed and contact information for additional organizations for which you have volunteered (*if necessary*)
- ☐ 1000 word max typed essay. Attach a typed autobiographical essay focusing on the impact of this scholarship may have on your personal goals and the significance of community service you chose
- ☐ 2 letters of recommendation from community member's or teachers. Immediate family members excluded.

Certification:

I certify that the information provided herein and in the attached documents is accurate and complete to the best of my knowledge. I understand that any false statements may lead to disqualification from the Scholarship Program.				
Signature of Applicant _____		Date: _____		
		Month	Day	Year

***Incomplete applications will not be considered.**

Recipients will be notified no later than May 15, 2010



Community Scholarship Awards Community Service Record



Name: _____

Date(s) of Service: _____

Hours: _____

☐ Community activity ☐ Teen Center activity ☐ School activity

Briefly describe what you did:

Supervisor Signature

Name of Organization

Print name

Phone #



Community Scholarship Awards Community Service Record



Name: _____

Date(s) of Service: _____

Hours: _____

☐ Community activity ☐ Teen Center activity ☐ School activity

Briefly describe what you did:

Supervisor Signature

Name of Organization

Print name

Phone #